

ROBERT DAVIES

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<http://robert-davies.net>

SKILLS

- Proficient Web Designer/Developer with knowledge of HTML, CSS, JS, PHP, Python, MySQL, jQuery UI.
- Excellent working knowledge of Adobe Photoshop as well as other tools.
- Able to go above and beyond
- Able to quickly turn data into meaningful information
- Excellent technical IT knowledge (software in particular)
- Great sense of humour while working on tasks alone or in teams
- I have excellent knowledge of MS Office (2010/2013)
- Willing to further my own knowledge without any guidance by using training websites such as Treehouse, Codecademy, FreecodeCamp.org

EDUCATION

Fearnhill School

2002-2007 GSCE

- Math's: C
- Double Science: CC
- BTEC First ICT: Four A's
- English: C
- Electronic: C

Fearnhill School

2007-2010 A Level

- BTEC National ICT: Double Pass

Home Learning College

2010 Certificate of Competency in Dreamweaver and Flash CS4

- Web Site Design: Distinction

The Open University

2011-2016 Certificate of Higher Education in Computing and IT

Certificate consists of following modules:

- My Digital Life, An Introduction to Business Studies, Designing Applications with Visual Basic, Communication And Information Technologies, Web Technologies

Code Institute

2019-2020 Software Development – Full Stack Web Development

Grade: First Class Honours

- Programming Paradigms, HTML Fundamentals, CSS Fundamentals, User Centric Frontend Development, JavaScript Fundamentals, Interactive Frontend Development, Python Fundamentals, Practical Python, Data Centric Development, Full Stack Frameworks with Django

EXPERIENCE

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Senior Product Specialist July 2022 – Present

Senior Project Manager November 2021 – July 2022

Same as Project Manager but on a larger scale & bigger team

Project Manager December 2020 – October 2021

In addition to duties performed as a project technician, as a project manager I also performed the following:

- Meet with clients and discuss their requirements for what they need our system to perform and provide a solution with our in-house software (Allow ME)
- Translate the requirements from the client into workable tasks so that they can be configured in the software properly
- Deal with all the pre-sales process from quoting, getting contracts signed to receiving purchase orders
- Build project plans for the project to ensure that the project is delivered on time and to the highest standard
- Deal with internal & external suppliers to ensure sufficient resources are distributed to the project to ensure all runs smoothly
- Delegate tasks out to the assigned team members to ensure everything is done on time

Project Technician November 2019 – November 2020

- Front end portal creation using HTML & JSS alongside JavaScript/jQuery for a variety of different industries (Mostly sporting events or music)
 - These were mostly mobile optimised manually using CSS media queries
- Configuring our in-house software (Allow ME) as per the requirements given by the project manager
- Creating email templates that worked for most devices/applications, including some older legacy clients such as IE9 or Outlook 2003
- Creating credential passes using HTML/CSS that would later be printed onto card stock for events
- Building/Pulling reports from our in-house software (Allow ME) using either report building tools or MySQL
- Attend events to perform onsite duties with our hardware scanning equipment, setting up credentials' office and general maintenance. This is national and international.

The Direct Tableware Company | Royston SG8 7AG

Information & IT Administrator June 2011 – November 2019

My main responsibility is keeping a large e-commerce store (12k products). This includes the following:

- Setup landing pages that are within the companies branding for various promotional events using HTML & CSS
- Create/Amend images to be used on the website to make sure they are in an efficient format for web use
- Making edit's pages where needed (this mostly involved adding images/text and making sure it was styled correctly)
- Provided technical support to where visitors were having problems with the website. (This done over the phone or through live chat)

PERSONAL HISTORY

- I am honest, hardworking, and complete all tasks to the best of my ability
- I have good written and verbal communication skills
- I am trustworthy and dedicated to my potential future career
- While I was in the sixth form at Fearnhill School, I was elected to become a prefect. During that period, I helped run various groups around the school.